



2012 Governor's Arts Award Nomination Instructions

Postmarked Deadline: Friday, November 4, 2011

The Governor's Arts Award recognizes a Colorado town or city for their collective efforts to enhance the vitality of their community through the arts and creativity. Past recipients are:

- 2007 - Grand Junction
- 2008 - Loveland
- 2010 - Creede and Telluride
- 2011 - Fort Collins

Eligibility Criteria:

- Nominee must be a town or city.
- Nominations may be submitted by individuals residing in Colorado, civic organizations or non-profits operating in Colorado, or a business organization operating in the state. A city may nominate itself.

Written Nomination:

- The nomination shall be made in a letter (not to exceed two pages) describing the unique way the community has worked collaboratively to enhance the lives of its citizens.
- The nomination form can be downloaded from the CCI website, www.coloradocreativeindustries.org It is important that you include information about your relationship with the nominee.

Support Materials:

- You *must* provide support materials that demonstrate the excellence and impact of your nominee's work. Support materials may include arts and culture plans, press clippings, photos, video or audio samples, letters of support, or printed programs. You are limited to ten (10) items. All of the items may be digitized and provided on via CD or DVD, if desired.
- If you would like us to return your support materials, include a self-addressed, stamped envelope with the appropriate postage or make arrangements to pick up.

Review Criteria:

Nominations will be judged on:

- Significance and magnitude of the use of the arts and the creative sector to enhance the vitality of the nominated town or city.
- Breadth of populations served by arts actions and collaborations.
- Extent of vision and long-term plan for using the arts and the creative sector as a strategy for community enhancement and economic development.
- Evidence that actions have added to the community's social and economic fabric and quality of life.

Please note:

All cities or towns nominated will be judged based on their individual circumstances and equal consideration will be given to smaller cities and towns as for large cities. In addition, the committee will be judging the quality and amount of effort demonstrated by each nomination package.

Colorado Creative Industries 2012 Governor's Award

Instructions for completing your nomination:

Your nomination must include a completed nomination form, a two-page nomination letter and support materials.

- Please collate and include **five (5) copies** of all printed materials and CD's/DVD's submitted.
- If submitting digital files of print documents or still images on a CD or DVD, please limit formats to Word, Excel, Power Point or Adobe PDF.
- Please do not staple your printed materials and do not submit in binders.
- Please include a one-page inventory list of all support materials included in the nomination.
- Include a self-addressed stamped envelope with adequate postage if you wish to have your support materials returned. Note: materials won't be returned without a SASE.
- Please keep a copy of your materials for your own records.

Send all nominations to:

2012 Governor's Arts Awards
Colorado Creative Industries
1625 Broadway, Ste. 2700
Denver, CO 80202

For further information, contact Colorado Creative Industries at 303.892.3802

Checklist for completing your nomination:

Five copies of:

- Nomination Form
- Nomination Letter (maximum of two pages)
- Support Materials (CD/DVD/Printed)
- Inventory list of all support materials
- SASE for return of support materials

No staples or binders, please.

Deadline: Friday, November 4, 2011

Timeline

Friday, November 4, 2011	Deadline for application materials to be postmarked.
November 18, 2011	Selection Committee meets to review materials and select finalist. All applicants will be notified via email of results.
April 2012	Winner announced at Creative Industries Day.

**Colorado Creative Industries
2012 Governor's Arts Award
Nomination Form**

Please fill in the blanks and include this form with your nomination letter and support materials. ***Nominations must be postmarked by November 4, 2011.***

Town or City being nominated: _____

Town or City primary contact person and title: _____

Street address: _____

City, state, zip code: _____

Day phone: _____

Evening phone: _____

Email address: _____

In one sentence summarize the manner in which the town or city has employed the arts and creativity as a factor in creating a vital and economically strong community:

--

Nominated by (your name): _____

Street address: _____

City, state, zip code: _____

Day phone: _____

Evening phone: _____

Email address: _____

Briefly describe your relationship to the nominee: _____

Your signature: _____

Signature of Mayor or City Representative: _____

Title: _____

Your nomination must include this nomination form, a two-page nomination letter and support materials.

Thank you for your nomination!